

Privacy Policy

Data Protection

Personal data that you share with us (hereafter "SRC", "we" or "us") will be collected and saved with great care. What data we collect and what we do with it is outlined in this Privacy Policy. By using our services, you agree to use them in accordance with these provisions.

Please go through this Privacy Policy in detail, and contact us if you have any questions or require any clarifications.

We use technical and organizational security measures to protect data that we collect from manipulation, loss, destruction or against access of unauthorized persons. Our security measures are continuously improved according to the latest technological development.

Processing your personal data

Protecting your personal data is important to us and we want you to be certain that your personal data is in good hands. We process and share your personal data only as described below and with third parties that follow the applicable data protection laws and that ensure an adequate level of protection with respect to your personal data.

We will not process your personal data or share your personal data with third parties except where:

- You have expressly consented for SRC to process your personal data for a specific purpose or to share your personal data with a specific third party in a certain manner;
- We are under a legal or regulatory obligation to process or share your personal data;
- We need to process your personal data in order to fulfil our contractual obligations with you, such as to provide services you have requested.

Your personal data rights

You can provide, withdraw or alter your consent to us processing or sharing your personal data at any time by contacting us. You can also always request that we inform you about all personal data that we have collected and stored about you. If you wish, we will provide you with a copy of your personal data in a commonly used electronic format, free of charge. You may reuse your personal data also for your own purposes across other services.

In addition, you may request that we correct, amend or delete your personal data. Please note, that if you request us to delete your personal data or if you withdraw your consent to us processing your personal data, we will no longer be able to provide you with our services.

We retain your personal data only for as long as we have a legitimate business purpose or for as long as we are required by law. After this period, we will delete all of your personal data.

Finally, we will inform you immediately if a personal data breach occurs which is likely to result in a high risk to your rights and freedoms.

Transfer of Personal Data outside Switzerland and the European Union

We will only transfer your personal data outside Switzerland and the European Union in compliance with applicable data and privacy protection laws and regulations. If and when we transfer your personal data to a third party domiciled outside Switzerland and the European Union, we will ensure that your personal data is protected by adequate safeguards. Such transfers will only be made with your prior informed consent or under circumstances making the transfer necessary, such as for the performance of a contract made in your interest or for the exercise or establishment of legal claims.

Marketing Communications

The personal contact information you provide us with is stored in our contacts database to enable us improving, distributing and monitoring the effectiveness of our marketing communications such as email newsletters. Your contact details are stored on our own secure servers. You can click the unsubscribe button at the bottom of our marketing communications to unsubscribe from our newsletters.

When you provide us with your personal contact details the first time, we will ask for your consent to obtain our marketing communications. The emails you will receive include a link to "Manage Subscriptions" where you can unsubscribe or change your newsletter preference at any time. Alternatively, you can also contact us.

When you access our marketing communications we also collect information by means of cookies and tracking technology as set forth in our cookies section below.

Cookies

We use cookies to collect anonymous information when you access our website and marketing communications. When you visit our website the first time or browse our website, you will receive a cookie notice. By accepting it, you agree to placing the cookies on your computer in accordance with this cookies section of our Privacy Policy.

Cookies are small text files that are placed in browser directories on your computer or mobile device when you visit our website. Our website uses session cookies and persistent cookies. Session cookies enable you to move from page to page within the website and any information you enter to be remembered. A session cookie is deleted when you close your browser or after a short time. Persistent cookies allow the website to remember your preferences and settings when you visit the website in the future. Persistent cookies expire after a set period of time.

We use cookies the following way:

- **Google Analytics** [_ga; _gat; __utma; __utmb; __utmc; __utmt; __utmv; __utmz]: We use Google Analytics which provides us with information about how visitors use our website. Google uses cookies as part of the process to collect anonymous information, such as the number of visitors to the website, where they are from, the pages they visit and the length of time they have spent on our website. Click [HERE](#) for an overview of privacy at Google.
- **Email Updates**: Our marketing communications use cookies and tracking technology which helps us to assess whether the email updates have been opened, replied, forwarded and links followed as well as to allow you to contact us via an online contact form.

Your can change your browser settings to block cookies or to alert you when cookies are being sent to your device. Please note that if you decide to disable cookies, you may not be able to access certain functions of our website or marketing communications. By continuing to use the SRC website without changing your settings you consent to our use of cookies.

Changes to this Privacy Policy

We may change this Privacy Policy from time to time in order to better protect your personal data. We recommend that you regularly check this Privacy Policy when you access our website and use our services. Your continued use of the website indicates your agreement to the updated Privacy Policy.